



FAMILY OF COMPANIES

☐ Consumer ☐ Pharmaceuticals ☐ Medical Devices & Diagnostics



### Global Business Services

GFS EMEA is one of 5 Johnson & Johnson Global Financial Services organizations supporting the major financial processes of Johnson & Johnson EMEA Operating Companies. Our goal is to provide services in a highly cost-effective and compliant manner, leveraging our resources in a cross-sector environment.

The Prague Service Center currently employs over 300 J&J professionals who come from all over the world and speak 33 different languages, enabling us to meet the linguistic needs of our partners within the business. English is the official language of our company.

### Cash Collections and Credit Management Representative with German

**Location: Prague**

**Full time permanent contract**

Do you speak German and are you looking for challenging job in Prague? Are you looking for good job – certainly! So if you want to join fast growing company, with ethical approach and company CREDO you have now the possibility! You can grow your career in finance department.

#### **Key Responsibilities**

- Responsible for Cash Collections and Credit Management for Germany
- Communication with clients of Johnson and Johnson – hospitals and clinics (in German)
- Cash Collections – reminding payments from clients who didn't pay on time - over phone and email
- Credit Management of all clients – decisions about potential increase of credit limit
- Order release – decision about customers receiving their goods or not, in case order is blocked
- Analyze credit reports
- Timely and accurate reporting

### **Requirements**

- Proficient in German – written and spoken is required
- Communicative/fluent in English is required
- Excellent communication skills and relationship building
- Ability to take responsibility
- Positive personality who is able to work in the team (12 people in the team)

### **We Offer**

- International and stable company environment – working based on CREDO
- Possibility to growth within the company
- Yearly financial bonus paid based on your performance
- Friendly environment with the office at Smíchovské Nádraží
- Flexible working hours (start between 7-9 am)
- Possibility to travel for assignment in Germany or to receive financial contribution for language education
- Possibility to make accounting certification and specialize more deeply in finance
- 5 weeks of vacation
- Meal vouchers
- MultiSport card
- Sick days
- Prague Public Transport paid
- Working Jubilee Gifts
- Company events – many company events of company, sport or culture kind

Organization: Johnson & Johnson Global Business Services

Contact person: **Šárka Bucharová (sbucharo@its.jnj.com)**

If you are interested in this role and you fulfill the requirements set above, do not hesitate to send us your CV in English.

Thank you for considering Johnson & Johnson as the next step in your career.